



What the Future Holds: Innovative Conversations to Improve Academic Quality

Hyatt Regency San Francisco Airport, Burlingame, California | April 30 – May 3, 2019

SPONSORSHIP OPPORTUNITIES

About the Conference

The Accrediting Commission for Community and Junior Colleges (ACCJC), the regional accrediting association for community colleges and other associate degree-granting institutions in the western region of the U.S., will be holding its biennial conference April 30 - May 3, 2019 at the Hyatt Regency San Francisco Airport, in Burlingame, California.

The **2019 ACCJC Partners in Excellence Conference - What the Future Holds: Innovative Conversations to Improve Academic Quality** - will bring together a large and diverse group of people in the education sector including college administrators, faculty, program directors, professional development leaders, institutional researchers, student services staff and planners. This will be an excellent opportunity to showcase your services, technologies, or products in an environment designed to give you the opportunity to meet with key decision-makers who are in a position to accelerate your growth within the education community.

Sponsor tables (6'x3') will be located in the Grand Peninsula Foyer where registration, breakfast, and snack breaks will take place. **There are a limited number of sponsorships (13), so please sign up early. Sponsorships are available on a first come, first served basis.**

EXHIBITING SCHEDULE

**Schedule subject to change*

Exhibit Location:

Grand Peninsula Foyer

Sponsor Exhibit Load-in:

Tuesday, April 30, 2019

10:00am – 5:00 pm

Exhibit Hours:

Wednesday, May 1, 2019

8:00 am – 5:00 pm

Scheduled Foyer Events:

- Conference Check-in
- Morning break
- Afternoon Break

Thursday, May 2, 2019

8:00 am – 5:00 pm

Scheduled Foyer Events:

- Conference Check-in
- Breakfast
- Morning break
- Afternoon Break

Sponsor Exhibit Load-out:

Thursday, May 2, 2019

Beginning at 5:30 pm



\$15,000 - PLATINUM SPONSOR (1 available)

- First right of refusal for Platinum Sponsor for Partners in Excellence 2021
- Sponsor Demo: opportunity to present a 60-minute demonstration during a concurrent session
- Sponsorship of Conference Opening Reception
- Opportunity to place company literature into attendee registration packets (500 attendees)
- Enhanced acknowledgement and thank you by ACCJC President
- Company logo on a promotional giveaway
- Recognition as Platinum Sponsor on all conference signage/materials
- Company logo w/ hyperlink on Partners in Excellence website
- Full-color/full-page ad in Partners in Excellence program
- 5 complimentary registrations for Partners in Excellence 2019
- Receipt of conference registrant list prior to conference (Excel format)

\$12,000 - GOLD SPONSOR (1 available)

- Sponsorship of Thursday lunch and ability to give a brief company introduction
- Opportunity to place company literature into attendee registration packets (500 attendees)
- Company logo on a promotional giveaway
- Recognition as Gold Sponsor on all conference signage/materials
- Company logo w/ hyperlink on Partners in Excellence website
- Full-color/full-page ad in Partners in Excellence program
- 4 complimentary registrations for Partners in Excellence 2019
- Receipt of conference registrant list prior to conference (Excel format)

\$9,000 - SILVER SPONSOR (2 available)

- Sponsorship of Thursday or Friday breakfast
- Recognition as a Silver Sponsor on conference signage/materials
- Company logo w/ hyperlink on Partners in Excellence website
- Full-color/full-page ad in Partners in Excellence program
- 3 complimentary registrations for Partners in Excellence 2019
- Receipt of conference registrant list prior to conference (Excel format)

\$6,000 - BRONZE SPONSOR (4 available)

- Sponsorship of an a.m. or p.m. beverages break
- Recognition as a Bronze Sponsor on conference signage/materials
- Company logo w/ hyperlink on Partners in Excellence website
- Full-color/half-page ad in Partners in Excellence program
- 2 complimentary registrations for Partners in Excellence 2019
- Receipt of conference registrant list after the conference (Excel format)

\$3,000 - BRASS SPONSOR (5 available)

- Recognition as a Brass Sponsor on conference signage/materials
- Company logo w/ hyperlink on Partners in Excellence website
- Full-color/Quarter-page ad in Partners in Excellence program
- 2 Complimentary registrations for Partners in Excellence 2019
- Receipt of conference registrant list after the conference (PDF format)



Important Information

Sponsorships are available on a first come, first served basis. If the sponsorship level you request is not available, we will contact you to discuss alternatives within one week of receipt of your commitment form.

Payment of Fees

Upon receipt of a signed commitment form, ACCJC will send an invoice for fees to the email provided. Payment must be made, by check, within 15 days of receiving the invoice. If full payment is not received by the due date on the invoice, the agreement will be null and void and the space will be released for other applicants.

Cancellation Policy

Sponsors may terminate this contractual obligation at any time, with or without cause, by giving written notice to ACCJC, and such termination will be effective upon ACCJC's receipt of such written notice. If written notice is provided to ACCJC prior to March 1, 2019 the sponsor will receive a refund of 50% of the sponsorship fee. No refunds will be issued for cancellations on or after March 1, 2019.

Terms and Conditions for Using Attendee Mailing List

1. The sponsor shall be limited to one time usage solely and exclusively to promote or market the sponsor's specific products and/or services.
2. The sponsor agrees that it will not resell, disclose, transfer, duplicate, reproduce, or retain in any form all or any part of the list nor will the sponsor permit any third party, agent, employee, contractor or their respective agents and employees to do so.

To discuss sponsorship opportunities, please contact:

Jared Spring
Events and Services Manager
Phone: 415-506-0234 ext. 105
Email: jspring@accjc.org or sponsors@accjc.org

**Please complete the Sponsor Commitment Form
on the following page to begin the process of becoming a sponsor of the
2019 ACCJC Partners in Excellence Conference.**



SPONSOR COMMITMENT FORM

Contact Name _____ Title _____

Company Name _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email (REQUIRED) _____ URL _____

INDICATE DESIRED SPONSORSHIP LEVEL: ** Within the selected level, please select your first and second choice for the sponsored event. ACCJC will do its best to accommodate preferences.

Table with 5 rows of sponsorship levels: Platinum (\$15,000), Gold (\$12,000), Silver (\$9,000), Bronze (\$6,000), Brass (\$3,000). Each row includes checkboxes and event options like Opening Reception, Thursday Lunch, etc.

Cancellation Policy: Sponsors may terminate this contractual obligation at any time, with or without cause, by giving written notice to ACCJC, and such termination will be effective upon ACCJC's receipt of such written notice.

Terms and Conditions for Using Attendee Mailing List: 1) The sponsor shall be limited to one time usage solely and exclusively to promote or market the sponsor's specific products and/or services. 2) The sponsor agrees that it will not resell, disclose, transfer, duplicate, reproduce, or retain in any form all or any part of the list nor will the sponsor permit any third party, agent, employee, contractor or their respective agents and employees to do so.

My signature on this form, on behalf of my company, its employees, agents and contractors, constitutes a commitment on behalf of our organization/company. We understand the ACCJC is counting on our participation at this point. Additionally, we agree to abide by all established guidelines and to submit payment within 15 days of receiving the invoice.

Signature: _____ Date: _____

Payment: Upon receipt of a signed commitment form, ACCJC will send an invoice for fees to the email provided. Payment must be made, by check, within 15 days of receiving the invoice.

Please submit payment to: Accrediting Commission for Community and Junior Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949

Please submit your signed contract via fax at 415.506.0238 or email Jared Spring at jspring@accjc.org. We will confirm receipt of your form and advise next steps within one week. If you do not hear from us or have questions, please contact Jared Spring at the above email or via phone at 415.506.0234 ext.105. For more event information, visit accjc-conference.org.

Deadline for sponsorship submissions is February 1, 2019